

April 8, 2019

Dear Starlight Cove Homeowner:

The Beautiful Mailbox Company is scheduled to start installation of the new mailboxes beginning Tuesday, April 16th, 2019. Please be aware, weather is a contributing factor for the installation schedule.

Your old mailboxes will be removed and your new mailbox will be installed. The positioning of the mailbox is governed by the US Postal Service. When possible, Beautiful Mailbox Company installers will attempt to use the original hole created when the old mailbox is removed.

Should any homeowners wish to have their old mailbox returned to them rather than being disposed of, notification must be made in advance so that a complete list can be provided to the Beautiful Mailbox Company PRIOR to scheduled installation. **TO REITERATE, IF YOU WANT TO RETAIN YOUR OLD MAILBOX UPON REMOVAL, PLEASE EMAIL THE BOARD AT STARLIGHTBOYNTON@GMAIL.COM, OTHERWISE IT WILL BE DISCARDED.**

If you have plants, flowers, or landscaping that you would like to retain, please be sure they have been removed and relocated prior to the installation date. If you have borders or stones around your mailbox, please remove them so as not to hinder the removal of the mailbox and installation of the new mailbox. It is recommended that plantings not be made around the new mailboxes. There will be a time of settling for the new mailboxes so digging anywhere near the mailbox is not recommended as it may affect the warranty. The mailbox posts will have a 6 inch, protective sleeve installed at the bottom of the post to prevent landscapers from damaging the post when they trim weeds.

Once your new mailbox has been installed, it will take approximately 24 hours for the concrete to fully set and harden. Please do not disturb the mailbox during this 24-hour period and exercise appropriate care when removing your mail. A further 60 days should be allowed for full settling of the dirt around the mailbox. This area should not be disturbed.

After the mailbox is installed, the concrete has hardened and time has been allowed for a final inspection, homeowners can replace lost grass with sod, if needed. Going forward, the mailbox itself will be maintained by the Homeowner's Association and is not the homeowner's responsibility. Any damage caused by a homeowner or vehicle will be the responsibility of that unit owner to repair or replace.

Please contact StarlightBoynton@gmail.com with any questions or concerns. Thank you.

Sincerely,

Your Board of Directors