

# Starlight Cove Community Mailboxes

*“Why did I receive a friendly maintenance reminder for my mailbox?”*

## Starlight Cove ARC Rules, Regulations and Architectural Guidelines: #6 Mailboxes.

1. Plastic (for Replacements – Note: replacement mailboxes require ARC Form Approval)
2. The Correct Height (38" from Ground Level)
3. “Good Condition”
  - a. Your mailbox should be clean without algae or mold growth and peeling paint.
  - b. Your mailbox should be neat with the door(s), flag and pole intact and unbroken.
  - c. The pole should stand upright and perpendicular with the ground; not slanted and not falling over.
  - d. The red flag should be red and house numbers should be complete and legible.  
[http://www.starlightboynton.com/uploads/4/7/0/5/47053307/wcc\\_rules\\_regulations\\_and\\_arc\\_guidelines\\_rev.3\\_11-8-16.pdf](http://www.starlightboynton.com/uploads/4/7/0/5/47053307/wcc_rules_regulations_and_arc_guidelines_rev.3_11-8-16.pdf)

Article IX Section 1 relating to Units, mailboxes are Unit Owner responsibility. "...it shall be the duty of each Unit Owner in Westchester Country Club Homes...to maintain, repair, replace and restore the Units (i.e. mailbox) as may be subject to their respective control or jurisdiction in a neat, sanitary and attractive condition."

[http://www.starlightboynton.com/uploads/4/7/0/5/47053307/wcc\\_declaration\\_with\\_amendments.pdf](http://www.starlightboynton.com/uploads/4/7/0/5/47053307/wcc_declaration_with_amendments.pdf)



## USPS Recommendations\*:

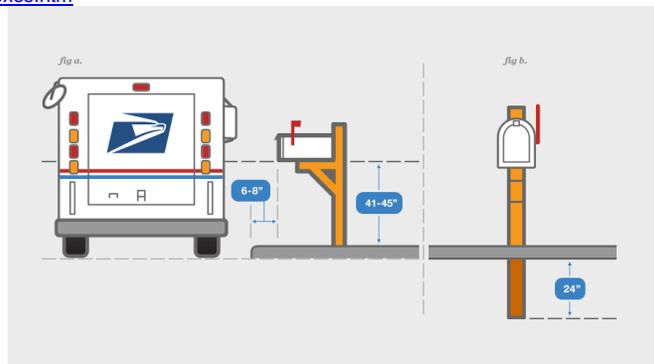
Did you know there is a Mailbox Improvement Week? Annually the Postal Service™ encourages customers on city routes to examine and, where necessary, improve the appearance of their mailboxes. Neat, attractive mailboxes make a significant contribution to the appearance of the streets in suburban areas. Mailboxes are to be: [1] Approved by the postmaster general (Approved boxes have USPS insignia), [2] Designed to protect the mail from weather, [3] Safe to use, [4] Conveniently located, [5] Neat in appearance."

[http://about.usps.com/postal-bulletin/2011/pb22310/html/info\\_001.htm](http://about.usps.com/postal-bulletin/2011/pb22310/html/info_001.htm)

## Here are some helpful guidelines to follow when installing your mailbox:

1. Position your mailbox 41" to 45" from the road surface to the bottom of the mailbox or point of mail entry.
2. Place your mailbox 6" to 8" back from the curb.
3. If you do not have a raised curb, contact your local postmaster for guidance.
4. Put your house or apartment number on the mailbox.
5. If your mailbox is on a different street from your house or apartment, put your full street address on the box.
6. Maintenance Mailboxes take a beating from the weather, so we recommend an annual mailbox checkup to avoid damage to your mail or difficulty identifying your address.
7. Tighten loose hinges on the door.
8. Take care of weathered, rusty or loose parts.
9. Replace missing or faded house numbers
10. Keep the path to your mailbox clear

<https://www.usps.com/manage/mailboxes.htm>



Please note: Your local postmaster is the final governing authority for all mailbox installation guidelines and regulation.